**TENANT TO VACATE FORM**

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| **TENANT TO VACATE NOTICE**  |
| **TENANT NAME** |   | **DATE OF NOTICE** |   |
|  |  |  |  |
| **LANDLORD NAME** |   | **PROPERTY MGMT COMPANY** |   |
|  |  |  |  |
| **PROPERTY ADDRESS** |   |
| ATTN: LANDLORD / PROPERTY MANAGER |
| Please consider this my notice that I will be vacating my rental property on the date listed at right.  | **DATE OF VACATING** |   |
| My forwarding and contact information is as follows:  |
| **FORWARDING ADDRESS** |   |
|  |  |  |  |
| **PHONE 1** |   | **PHONE 2** |   |
|  |  |  |  |
| **EMAIL** |   |
|  |  |  |  |
| **ADDITIONAL COMMENTS** |   |
| THANK YOU  |
| **TENANT SIGNATURE** |   | **ADDITIONAL TENANT SIGNATURE 1** |   |
|  |  |  |  |
| **ADDITIONAL TENANT SIGNATURE 2** |   | **ADDITIONAL TENANT SIGNATURE 3** |   |

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