[](https://www.smartsheet.com/try-it?trp=8710&utm_source=integrated+content&utm_campaign=/business+receipt+templates&utm_medium=donation+receipt+word&lpa=donation+receipt+word&lx=aTc70UdkmkSlXbRINZt1_12F3tjZfBYMXSEruozjq1E)**DONATION RECEIPT**

**ORGANIZATION**

**LOGO**

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| --- | --- | --- | --- | --- | --- | --- |
|  | | |  | DATE |  | |
|  | RECEIPT NO. |  | |
|  | RECEIVED BY |  | |
|  |  |  |  |
|  | **DONOR INFO** | | |
| Your Organization Name | | |  | Individual or Company Name | | |
| 123 Main Street | | |  | 456 Main Street | | |
| Hamilton, OH 44416 | | |  | Hamilton, OH 44416 | | |
| (321) 456-7890 | Email Address | |  | (321) 789-4560 | Email Address | |
|  | | | | | | |
| DESCRIPTION | | | | QTY | UNIT VALUE | TOTAL VALUE |
|  | | | |  |  | 0.00 |
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| THANK YOU | | | | TOTAL | |  |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | ITEM | CASH | CHECK |  | CREDIT CARD | MONEY ORDER | | | | | | | |
| **www.yourorganizationwebsite.com** | | | | | | |
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|  |  |  |  |  |  |  |
| **DONOR** | | |  | DONATION RECEIPT | | |
| Individual or Company Name | | |  |
| 456 Main Street | | |  | DATE |  | |
| Hamilton, OH 44416 | | |  | RECEIPT NO. |  | |
| (321) 789-4560 | Email Address | |  | AMOUNT |  | |
| **–––––––––––––––––––––––––––––––– THANK YOU ––––––––––––––––––––––––––––––––** | | | | | | |
| Your Organization Name | | 123 Main Street | | | Hamilton, OH 44416 | |
| (321) 456-7890 | | Email Address | | | www.yourorganizationwebsite.com | |