

New Home Punch List Template

Location	Prepared By	Date

Things to Remember for Final Walkthrough

[illegible]

Heating and Cooling

[illegible]

Electrical

X	Task / Item	Additional Information	Responsible Party	Date Completed

Plumbing

[illegible]

Ceilings, Walls, and Floors

[illegible]

Doors

[illegible]

Windows

X	Task / Item	Additional Information	Responsible Party	Date Completed

Kitchen

[illegible]

Bath

[illegible]

Exterior, Porches, and Decks

[illegible]

Attic and Basement

[illegible]

Garage and Additional Structures

[illegible]

Miscellaneous

X	Task / Item	Additional Information	Responsible Party	Date Completed

Additional Comments

DISCLAIMER

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.