**[A blue and white sign

AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12401&utm_source=template-word&utm_medium=content&utm_campaign=SEO)Freelance Contractor Estimate Template**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Your Branding / Logo | | | | |
|  | | | | |
| ESTIMATE NUMBER | | |  |  |
|  | | | | |
| PROJECT NAME | | | ESTIMATED START DATE | |
|  | | |  | |
| PROJECT LOCATION | | | ESTIMATED DATE OF COMPLETION | |
|  | | |  | |
|  |  |  |  |  |
| Freelancer Information | | | | |
| COMPANY NAME | | | CONTACT NAME | |
|  | | |  | |
| ADDRESS | | | | |
|  | | | | |
| WEBSITE / PORTFOLIO LINK | | | | |
|  | | | | |
| EMAIL | | | PHONE | |
|  | | |  | |
|  |  |  |  |  |
| Client Information | | | | |
| NAME | | | CONTACT NAME | |
|  | | |  | |
| ADDRESS | | | | |
|  | | | | |
| EMAIL | | | PHONE | |
|  | | |  | |
| Scope of Work | | | | | |
|  | | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Cost Breakdown | | | | | |  |
| **Service / Task Description** | **UOM** | **Hours** | **Rate** | **Total** | **Notes / Deliverables** | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  |  | $ - |  | |
|  |  |  | **Subtotal** | **$ -** |  | |
|  |  |  |  |  |  | |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Expenses / Reimbursables | | | | | | | |  |
|  |  |  |  | |  | |  | |
| **Description** | | | | | | **Amount** | |  |
|  | | | | | | $ - | |  |
|  | | | | | | $ - | |  |
|  | | | | | | $ - | |  |
|  | | | | | | $ - | |  |
|  | | | | | | $ - | |  |
|  | | | | | | $ - | |  |
| **Total Expenses** | | | | | | **$ -** | |  |
|  |  |  |  | |  | |  | |
|  |  | **Cost minus Expenses** | | | **$ -** | |  | |
|  |  | enter %   **Tax Rate** | | | **0.00%** | |  | |
|  |  | **Total Tax** | | | **$ -** | |  | |
|  |  | **Grand Total** | | | **$ -** | |  | |
|  |  |  |  | |  | |  | |
| Payment Terms | | | | | | | |  |
|  | | | | | | | |  |
|  |  |  |  | |  | |  | |
| Acceptance of Proposal | | | | | | | |  |
| AUTHORIZED CLIENT SIGNATURE | | | | DATE OF ACCEPTANCE | | | |  |
|  | | | |  | | | |  |

|  |
| --- |
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