**Approval Construction Punch List Template**

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| Project Name | Address | Project ID | Project Manager | Date |
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| Task ID | Task Description | Location | Status | Priority | Assigned To | Assigned By | Date Assigned | Date Due | Date Completed |
|   |   |   | Needs Review | Low |   |   |   |   |   |   |   |   |   |  |
|   |   |   | Not Started | Medium |   |   |   |   |   |   |   |   |   |  |
|   |   |   | Approved | High |   |   |   |   |   |   |   |   |   |  |
|   |   |   | On Hold | Urgent |   |   |   |   |   |   |   |   |   |  |
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| Task ID | Task Description | Location | Status | Priority | Assigned To | Assigned By | Date Assigned | Date Due | Date Completed |
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