**[A blue and white sign

AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12412&utm_source=template-word&utm_medium=content&utm_campaign=Work+Log+and+Hours+Tracker-word-12412&lpa=Work+Log+and+Hours+Tracker+word+12412)Work Log and Hours Tracker Template**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Contact | | | | Today's Date |
|  |  | | | |  |
|  |  |  |  |  |  |
| Department | Supervisor | | | | Total Time on Schedule |
|  |  | | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Activity | Start Time | End Time | Total Time | Status | Notes |
|  |  |  |  |  |  |
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