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| **WEEKLY PROJECT TIMELINE TEMPLATE** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | A picture containing text  Description automatically generated |   |  |
| WEEK BEGINNING |   |   |   |   |   | January |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|   |   | Sat | 00 | Sun | 01 | Mon | 02 | Tue | 03 | Wed | 04 | Thu | 05 | Fri | 06 |   |   |
| **TASK NAME** | **ASSIGNED TO** | **START DATE** | **END DATE** | **DURATION** in days | **STATUS** | am | pm | am | pm | am | pm | am | pm | am | pm | am | pm | am | pm |   | **STATUS** |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | Not Started |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | In Progress |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | Complete |
|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   | On Hold |
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