**Simple Timeline Template**

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| --- | --- | --- | --- | --- |
| PROJECT NAME | PROJECT LEAD | PROJECT START DATE | PROJECT END DATE | TODAY’S DATE |
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MILESTONES

|  |  |  |
| --- | --- | --- |
| 20XX | 20XX | 20XX |
| Q | Milestone | DATE | TITLE | Q | Milestone | DATE | TITLE | Q | Milestone | DATE | TITLE |
| 1 | 1 | 00/00/00 | Kick-Off | 1 | 6 | 00/00/00 | Launch |   |   |   |   |
| 1 | 2 | 00/00/00 | Proposal | 2 | 7 | 00/00/00 | Testing |   |   |   |   |
| 2 | 3 | 00/00/00 | Design | 2 | 8 | 00/00/00 |   |   |   |   |   |
| 3 | 4 | 00/00/00 | Build |   |   |   |   |   |   |   |   |
| 4 | 5 | 00/00/00 | Testing |   |   |   |   |   |   |   |   |
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MILESTONE MAP

|  |  |  |
| --- | --- | --- |
| 20XX | 20XX | 20XX |
| Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |

m8

m6

m7

m5

m4

m3

m2

m1

PHASES

|  |  |  |
| --- | --- | --- |
| 20XX | 20XX | 20XX |
| Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 | Q1 | Q2 | Q3 | Q4 |
| 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 | 01 | 02 | 03 | 04 | 05 | 06 | 07 | 08 | 09 | 10 | 11 | 12 |
|  Phase One |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|   |   |  Phase Two |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|   |   |   |   |   |   |   |   |   |   |  Phase Three |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  Phase Four |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
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