**Miscellaneous Film Expenses Template**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Budget Version |   |  |  |  |  |
| Currency |   |  |  |  |  |
|  |  |  |  |  |  |
| Film Title |   |   |   |   |   |
| Prepared By |   |   |   | Date Prepared |   |
|  |  |  |

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| **Budget Summary** |  |  |  |  |
| Category | Subtotal |  |  |  |  |
| Legal & Financial |  |  |  |  |  |
| Crew & Talent Support |  |  |  |  |  |
| Promo / Press Extras |  |  |  | Film reel outline |  |
| Tech / Tools |  |  |  |  |  |
| Shipping / Logistics |  |  |  |  |  |
| Security / Risk |  |  |  |  |  |
| Miscellaneous (Other) |  |  |  |  |  |
| **Total Expenses** |  |  |  |  |  |
|  |  |  |  |  |  |

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| --- | --- | --- | --- | --- |
| Expense Breakdown |  |  |  |  |
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 |  |  |  |  |  |
| Legal & Financial |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| Copyright Registration Fees |   |  |  |  |   |
| Notary Fees |   |  |   |  |   |
| Tax Filing Support |   |   |   |  |   |
| Legal Settlements or Fines |   |   |   |  |   |
|  |  |  | **Total** |  |  |
|  |  |  |  |  |  |
| Crew & Talent Support |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| Emergency Lodging / Hotel Change |   |  |   |  |  |
| Lost Equipment Replacement |   |   |   |  |   |
| Transportation Overages |   |   |   |  |   |
| Per Diem Overruns |   |   |   |  |   |
|  |  |  | **Total** |  |  |
|  |  |  |  |  |  |
| Promo, Press & PR Extras |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| Extra Swag or Merch |   |  |  |  |   |
| Press Photo Licensing |   |   |   |  |   |
| Social Media Booster Packages |   |   |   |  |   |
| Extended Festival Fees (late deadline entries) |   |   |   |  |   |
|  |  |  |  **Total** |  |  |
|  |  |  |  |  |  |
| Tech / Software / Tools |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| Last-Minute Software Licenses |   |   |   |  |   |
| Zoom or Remote Workflow Subscriptions |   |   |   |  |   |
| Digital Storage Expansion |   |   |   |  |   |
| Unexpected Drive Recovery |   |   |   |  |   |
|  |  |  |  **Total** |  |  |
|  |  |  |  |  |  |
| Shipping / Logistics |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| International Shipping Fees |   |   |   |  |   |
| Rush Courier Services |   |   |   |  |   |
| Customs / Import Duties |   |   |   |  |   |
| Storage Rental |   |   |   |  |   |
|  |  |  |  **Total** |  |  |
|  |  |  |  |  |  |
| Security & Risk |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| On-Site Security Guard (added late) |   |   |   |  |   |
| Covid Testing (surge/testing clinic fees) |   |   |   |  |   |
| Insurance Deductibles (claimed incidents) |   |   |   |  |   |
|  |  |  | **Total** |  |  |
|  |  |  |  |  |  |
| Other Catch-Alls |
| Line Item | Department / Phase |  Qty.  | Unit Cost | Subtotal | Notes |
| Donations / Goodwill Payments |   |   |   |  |   |
| Crew Bonuses / Wrap Gifts |   |   |   |  |   |
| Special Meals or Celebratory Events |   |   |   |  |   |
| Union Penalty Fees |   |   |  |  |   |
|  |  |  |  **Total** |  |  |

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