**[](https://www.smartsheet.com/try-it?trp=9237&utm_source=template-word&utm_medium=content&utm_campaign=Daily+Goal+Tracking-word-9237&lpa=Daily+Goal+Tracking+word+9237)Daily Goal Tracking Template**

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| **Name** | **Date** |  |  |
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| **Goals** | **Schedule for Tasks** | **Complete** | **Notes** |
|  | 0:00 a.m. | **X** |  |
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