**Simple Construction Estimate
Template**

|  |  |
| --- | --- |
| **Company Name** | Your Logo |
| 123 Company Address Drive |
| Fourth Floor, Suite 412 |
| Company City, NY 11101 |  |
| 321-654-9870 |
| Email Address |
|  |  |  |  | Estimate |
| Client Name | Project Name |
|  |   |
| Phone | Email | Date of Estimate Request |
|   |   |   |
| Client Address |   |
| Project Location (*if different)* |   |
|  |  |  |  |  |  |  |
| Prepared By | Date Estimate Prepared | Estimate ID |
|   |   |   |

|  |
| --- |
| Project Scope *What is included and excluded from the project scope?* |
| Within Scope |   |
| Outside of Scope |   |
|  |  |  |  |  |  |  |
| Materials |
| Description | Quantity | Cost | Amount |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|  |  |  |  |  | **Total** |  |
|  |  |  |  |  |  |  |

|  |
| --- |
| Labor |
| Description | Hours | Rate | Amount |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|   |   |   |  |
|  |  |  |  |  | **Total** |  |
|  |  |  |  |  |  |  |
| Other Costs |
| Description | Amount |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|  |  | **Total** |  |

|  |  |  |
| --- | --- | --- |
| Conditions / Instructions |  |  |
|   |  | **Subtotal** |  |
|  | **Tax Rate %** |  |
|   | **Total Tax** |  |
|  | **Total** |  |

|  |
| --- |
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