**[A blue and white sign

AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=10964&utm_source=template-word&utm_medium=content&utm_campaign=Simple+Construction+Estimate-word-10964&lpa=Simple+Construction+Estimate+word+10964)Simple Construction Estimate   
Template**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Company Name** | | | | | | | | | Your Logo | |
| 123 Company Address Drive | | | | | | | | |
| Fourth Floor, Suite 412 | | | | | | | | |
| Company City, NY 11101 | | | | | | | | |  | |
| 321-654-9870 | | | | | | | | |
| Email Address | | | | | | | | |
|  |  |  |  | Estimate | | | | | | |
| Client Name | | | | | Project Name | | | | | |
|  | | | | |  | | | | | |
| Phone | | | | | Email | | | | | Date of Estimate Request |
|  | | | | |  | | | | |  |
| Client Address | | | | |  | | | | | |
| Project Location (*if different)* | | | | |  | | | | | |
|  |  |  |  |  | |  | |  | | |
| Prepared By | | | | | | | Date Estimate Prepared | | | Estimate ID |
|  | | | | | | |  | | |  |

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| --- | --- | --- | --- | --- | --- | --- | --- |
| Project Scope  *What is included and excluded from the project scope?* | | | | | | | |
| Within  Scope | |  | | | | | |
| Outside  of Scope | |  | | | | | |
|  |  | |  |  |  |  |  |
| Materials | | | | | | | |
| Description | | | | | Quantity | Cost | Amount |
|  | | | | |  |  |  |
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|  |  | |  |  |  | **Total** |  |
|  |  | |  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Labor | | | | | | |
| Description | | | | Hours | Rate | Amount |
|  | | | |  |  |  |
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|  |  |  |  |  | **Total** |  |
|  |  |  |  |  |  |  |
| Other Costs | | | | | | |
| Description | | | | | | Amount |
|  | | | | | |  |
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|  | | | |  | **Total** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Conditions / Instructions | |  |  |
|  |  | **Subtotal** |  |
|  | **Tax Rate %** |  |
|  | **Total Tax** |  |
|  | **Total** |  |

|  |
| --- |
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