**Construction Bid Sheet
Template**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Project Name** |  |  | **Estimated Start Date** |  |
| **Job Location** |  |  | **Estimated Finish Date** |  |
|  |  |  |  |  |  |
|  |  |  |  | **Bid Number** |  |
|  |  |  |  |  |  |
| **Owner Information** | **Contractor Information** |
| **Owner Company Name** |  | **Contractor Company Name** |  |
| **Owner Contact Name** |  | **Contractor Contact Name** |  |
| **Address** |  | **Address** |  |
| **Owner Phone** |  | **Contractor Phone** |  |
| **Owner Email** |  | **Contractor Email** |  |
|  |  |  |  |  |  |
| **Scope of Work** |
|   |
|  |  |  |  |  |  |
| **Materials and Services Not Included** |
|   |
|  |  |  |  |  |  |
| **Agreement Terms** |
|   |
| Proposal may be withdrawn if not accepted by date of |  |
|  |
| **Acceptance of Proposal** |
| Proposed costs, specifications, and conditions detailed above are accepted, and specified work is authorized to begin on the agreed upon date. Payment for services rendered will be made as specified.  |
| **Authorized Client Signature** |   | **Date of Acceptance** |   |

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| **Cost Breakdown** |
|  |  |  |  |  |  |  |  |  |  |
| **Qty** | **UOM** | **Material** | **Rate** | **Total** |  | **Labor** | **Hours** | **Rate** | **Amount** |
|  |  |  |  |  |  |  |  |  |  |
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|  |  |  |  |  |  | **Total Labor** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Miscellaneous Charges** | **Amount** |
|  |  |  |  |  |  |  |  |
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| **Total Materials** |  |  | **Total Miscellaneous** |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  | **Total Materials** |  |
|  |  |  |  |  |  |  |  | **Total Labor** |  |
|  |  |  |  |  |  |  |  | **Total Miscellaneous** |  |
|  |  |  |  |  |  |  |  | **Subtotal** |  |
|  |  |  |  |  |  |  |  | **Contingency %** |  |
|  |  |  |  |  |  |  |  | **Tax Rate %** |  |
|  |  |  |  |  |  |  |  | **Total Tax** |  |
|  |  |  |  |  |  |  |  | **Total** |  |

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