

Rental Property Snag List Template Example

Exterior >>>

	Yes	No	
Check doors, windows, and frames for security and damage	x		
Inspect external walls, roof, and gutters for condition		x	
Look for visible mold, damp patches, or cracks outside		x	
Check gardens, pathways, and driveways for tidiness and safety	x		
Test outside lighting for proper operation	x		

Notes and Observations

Interior >>>

	Yes	No	
Inspect walls and ceilings for cracks, stains, or peeling paint	x		
Check floors (tiles, carpets, wood) for cleanliness and damage		x	
Test all doors for smooth opening, closing, and locking	x		
Check skirting boards and internal frames for neatness and damage	x		
Look for signs of dampness, mold, or water stains inside	x		

Notes and Observations

Kitchen >>>

	Yes	No	
Test all cabinets and drawers for proper opening and closing	x		
Check worktops for cleanliness, condition, and secure fitting		x	
Test appliances (oven, hob, fridge, extractor) for function and cleanliness		x	
Inspect the sink for proper drainage and leaks		x	
Test taps for leaks and proper operation	x		
Check for proper kitchen ventilation (window or extractor fan)		x	

Notes and Observations

Bathroom >>>

	Yes	No	
Inspect toilet, sink, and shower for leaks and secure fitting	x		
Test drainage from sinks, baths, and showers		x	
Test taps and toilet flush for correct operation	x		
Inspect all tiling (floors and walls) for cleanliness and secure grout	x		
Check seals around baths, showers, and sinks for condition and mold	x		
Verify bathroom ventilation (window or extractor fan)		x	

Notes and Observations

Bedroom / Living Areas >>>

	Yes	No	
Test lights, sockets, and switches for proper operation	x		
Check radiators or heaters for function and condition		x	
Inspect windows for cracks and smooth opening/closing	x		
Check blinds, curtains, and fittings for condition		x	
Assess storage spaces (wardrobes, cupboards) for adequacy and condition	x		

Notes and Observations

Safety Features >>>

	Yes	No	
Check smoke alarms for installation and working condition	x		
Verify carbon monoxide detectors are installed (where needed) and functional		x	
Inspect fire exits for accessibility and doors for easy operation	x		
Test window and door locks for functionality and security	x		
Check for clear fire procedure instructions (especially in flats)		x	

Notes and Observations

Utilities >>>

	Yes	No	
Test boiler or water heater for operation and check service history	x		
Verify hot water supply from all taps		x	
Check accessibility and readability of meters (gas, electricity, water)	x		
Inspect the fuse board for labeling and good condition	x		
Test heating and (if applicable) air conditioning systems	x		

Notes and Observations

DISCLAIMER

Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk.