**Microsoft Word Nonprofit
Financial Statement Template**

**Name of Organization**

Financial Statements

MM/DD/YYYY

Prepared By: Name

Statement of Financial Position

|  |  |  |
| --- | --- | --- |
| **Assets** | **20XX** | **20XX** |
| **Current Assets** |  |  |
| Cash and Equivalents | $0.00 | $0.00 |
| Short-Term Investments | $0.00 | $0.00 |
| Pledges Receivable (Net) | $0.00 | $0.00 |
| Grant Receivables | $0.00 | $0.00 |
| Prepaid Expenses | $0.00 | $0.00 |
| Non-Current Assets | $0.00 | $0.00 |
| Long-Term Investments | $0.00 | $0.00 |
| Property and Equipment (Net) | $0.00 | $0.00 |
| Intangible Assets (Net) | $0.00 | $0.00 |
| Beneficial Interest in Trusts | $0.00 | $0.00 |
| **Total Assets** | **$0.00** | **$0.00** |

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| --- | --- | --- |
| **Liabilities and Net Assets** | **20XX** | **20XX** |
| **Liabilities** |  |  |
| Accounts Payable | $0.00 | $0.00 |
| Deferred Revenue | $0.00 | $0.00 |
| Notes Payable | $0.00 | $0.00 |
| Long-Term Liabilities | $0.00 | $0.00 |
| **Net Assets** | **$0.00** | **$0.00** |
| Without Donor Restrictions | $0.00 | $0.00 |
| With Donor Restrictions | $0.00 | $0.00 |
| **Total Liabilities and Net Assets** | **$0.00** | **$0.00** |

Statement of Activities

|  |  |  |  |
| --- | --- | --- | --- |
| **Revenue and Support** | **Without Donor Restrictions** | **With Donor Restrictions** | **Total** |
| Contributions From Individuals | $0.00 | $0.00 | $0.00 |
| Corporate Grants and Sponsorships | $0.00 | $0.00 | $0.00 |
| Foundation and Government Grants | $0.00 | $0.00 | $0.00 |
| In-Kind Contributions | $0.00 | $0.00 | $0.00 |
| Program Service Fees | $0.00 | $0.00 | $0.00 |
| Fundraising Event Revenue | $0.00 | $0.00 | $0.00 |
| Investment Income | $0.00 | $0.00 | $0.00 |
| Net Assets Released From Restrictions | $0.00 | $0.00 | $0.00 |
| Total Revenue and Support | $0.00 | $0.00 | $0.00 |
| **Expenses** |  |  |  |
| Educational Programs  | $0.00 | $0.00 | $0.00 |
| Outreach and Advocacy | $0.00 | $0.00 | $0.00 |
| Research and Development  | $0.00 | $0.00 | $0.00 |
| Management and General | $0.00 | $0.00 | $0.00 |
| Fundraising and Donor Relations | $0.00 | $0.00 | $0.00 |
| **Total Expenses** | **$0.00** | **$0.00** | **$0.00** |
| **Change in Net Assets** | **$0.00** | **$0.00** | **$0.00** |

Statement of Functional Expenses

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Expense Categories** | **Service Area 1** | **Service Area 2** | **Service Area 3** | **Total** |
| Employee Salaries and Benefits | $0.00 | $0.00 | $0.00 | $0.00 |
| Program Materials and Supplies |  |  |  |  |
| Travel and Transportation |  |  |  |  |
| Occupancy Costs |  |  |  |  |
| Marketing and Communications |  |  |  |  |
| Technology and Software |  |  |  |  |
| Professional Services |  |  |  |  |
| Depreciation and Amortization |  |  |  |  |
| Miscellaneous Costs |  |  |  |  |
| **Total Functional Expenses** | **$0.00** | **$0.00** | **$0.00** | **$0.00** |

Statement of Cash Flows

|  |  |  |
| --- | --- | --- |
| **Operating Activities** | **20XX** | **20XX** |
| Contributions and Grants Received | $0.00 | $0.00 |
| Program Fees Received | $0.00 | $0.00 |
| Payments to Employees and Vendors | $0.00 | $0.00 |
| Cash Paid for Interest | $0.00 | $0.00 |
| **Net Cash From Operating Activities** | **$0.00** | **$0.00** |

|  |  |  |
| --- | --- | --- |
| **Investing Activities** | **20XX** | **20XX** |
| Purchases of Property and Equipment | $0.00 | $0.00 |
| Proceeds From Sale of Investments  | $0.00 | $0.00 |
| Purchases of Long-Term Investments | $0.00 | $0.00 |
| **Net Cash From Investing Activities** | **$0.00** | **$0.00** |

|  |  |  |
| --- | --- | --- |
| **Financing Activities** | **20XX** | **20XX** |
| Proceeds From Loans | $0.00 | $0.00 |
| Repayment of Debt | $0.00 | $0.00 |
| Contributions to Endowments | $0.00 | $0.00 |
| **Net Cash From Financing Activities** | **$0.00** | **$0.00** |
| **Net Change in Cash and Cash Equivalents** | **$0.00** | **$0.00** |

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