**[A blue and white sign

AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=10776&utm_source=template-word&utm_medium=content&utm_campaign=Executive+Project+Status+Report-word-10776&lpa=Executive+Project+Status+Report+word+10776)Executive Project Status Report Template**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name |  | Project Code |  |
| Project Manager |  | Date of Status Entry |  |
| Period Covered |  | Projected Completion |  |
|  |  |  |  |
| Project Status | | | |
| Overall Status | HEALTHY | | |
| Summary | Enter information here about overall status and highlights: *“Regained lost time from last period;" "QA began two days earlier than anticipated;" "Delay in some client feedback, but minimal.”* | | |
|  |  |  |  |
| Project Components | | | |
| Component | Status | Owner / Team | Notes |
| Budget | Under |  |  |
| Schedule | Healthy |  |  |
| Quality | At Risk |  |  |
| Scope | Progress Halted |  |  |
| Risks |  |  |  |
| Roadblocks |  |  |  |
|  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Upcoming Work | | |
| Date | Status | Details |
|  | Progress Halted |  |
|  | Healthy |  |
|  | At Risk |  |
|  | Progress Halted |  |
|  |  |  |
|  |  |  |
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