**Project Initiation Document
and Business Case Template**

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| Project Definition |
| * Purpose: Description
* Goals and Objectives: Description
* Success Criteria: Description
* Assumptions and Constraints: Description
 |
| Business Case |
| Description (attach document) |
| Project Scope |
| Description (attach document) |
| Project Budget |
| Description (attach document)  |
| Project Timeline |
| Description (attach document)  |



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