**FREE PRINTABLE CONSTRUCTION**

**INVOICE TEMPLATE**

|  |  |
| --- | --- |
| **YOUR LOGO** | INVOICE |
| Company Name123 Main StreetHamilton, OH 44416(321) 456-7890Email Address |  | DATE OF INVOICE | INVOICE NO.  |
|  | 02/15/20XX | 10001 |
|  |
|  | DATE OF WORK |
|  | DATE BEGINNING | DATE ENDING |
|  |  |  |  |  | 01/15/20XX | 02/15/20XX |
| CLIENT |   |   |  |
| ATTN: Name / DeptCompany Name123 Main StreetHamilton, OH 44416(321) 456-7890Email Address |  |  |  |  |  |
|  | PAYMENT DUE BY: | 03/15/20XX |
|  |
|  |  |  |  |  |
|  | PAYABLE TO: | Company Name / Account |
|  |

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| **DESCRIPTION OF WORK** |
|   |

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| --- | --- | --- | --- |
| **QTY** | **MATERIAL** | **RATE** | **TOTAL** |
| 5 | Marking of foundation layout at site | 200.00 | 1,000.00 |
| 4 | Earth excavation up to the required depth by machine | 150.00 | 600.00 |
| 2 | Earth excavation and levelling of soil by hand-operated tools | 125.00 | 250.00 |
| 15 | Placing of PCC | 78.00 | 1,170.00 |
| 30 | Placement of reinforcement steel | 165.00 | 4,950.00 |
| 34 | Erection of concrete formworks for footings | 230.00 | 7,820.00 |
|  |  |  |  |
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| **TOTAL MATERIALS** | **$ 15,790.00** |

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| **LABOR** | **HOURS** | **RATE** | **AMOUNT** |
|  Marking of foundation layout at site | 30.0 | 60.00 | 1,800.00 |
|  Earth excavation up to the required depth by machine | 23.0 | 60.00 | 1,380.00 |
|  Earth excavation and levelling of soil by hand-operated tools | 19.0 | 60.00 | 1,140.00 |
| Placing of PCC | 35.0 | 60.00 | 2,100.00 |
| Placement of reinforcement steel | 76.0 | 60.00 | 4,560.00 |
| Erection of concrete formworks for footings | 53.0 | 60.00 | 3,180.00 |
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| **TOTAL LABOR** | **$ 14,160.00** |

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| **MISCELLANEOUS CHARGES** |
| Transportation of materials | 430.00 |
| Consultations with architect | 760.00 |
|   |  |
|   |  |
| **TOTAL MISCELLANEOUS** | **$ 1,190.00** |

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| --- | --- |
| **TOTAL MATERIALS** | **$ 15,790.00** |
| **TOTAL LABOR** | **$ 14,160.00** |
| **TOTAL MISCELLANEOUS** | **$ 1,190.00** |
| **SUBTOTAL** | **$ 31,140.00** |
| **TAX RATE** | **3.80%** |
| **TOTAL TAX** | **$ 1,183.32** |
| **TOTAL** | **$ 32,323.32** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CUSTOMER SIGNATURE | DATE |  | AUTHORIZED SIGNATURE | DATE |
|   | 00/00/0000  |  |   | 00/00/0000 |

For questions concerning this invoice, please contact:

Name, (321) 456-7890, Email Address

www.yourwebaddress.com

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