**[](https://www.smartsheet.com/try-it?trp=11215&utm_source=template-word&utm_medium=content&utm_campaign=Printable+Construction+Invoice-word-11215&lpa=Printable+Construction+Invoice+word+11215)FREE PRINTABLE CONSTRUCTION**

**INVOICE TEMPLATE**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **YOUR LOGO** | | | | | | | INVOICE | |
| Company Name 123 Main Street Hamilton, OH 44416 (321) 456-7890 Email Address | | | |  | DATE OF INVOICE | | INVOICE NO. | |
|  | 02/15/20XX | | 10001 | |
|  |
|  | DATE OF WORK | | | |
|  | DATE BEGINNING | | DATE ENDING | |
|  |  |  |  |  | 01/15/20XX | | 02/15/20XX | |
| CLIENT | |  |  |  |
| ATTN: Name / Dept Company Name 123 Main Street Hamilton, OH 44416 (321) 456-7890 Email Address | | | |  |  |  |  |  |
|  | PAYMENT DUE BY: | | 03/15/20XX | |
|  |
|  |  |  |  |  |
|  | PAYABLE TO: | Company Name / Account | | |
|  |

|  |
| --- |
| **DESCRIPTION OF WORK** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **QTY** | **MATERIAL** | **RATE** | **TOTAL** |
| 5 | Marking of foundation layout at site | 200.00 | 1,000.00 |
| 4 | Earth excavation up to the required depth by machine | 150.00 | 600.00 |
| 2 | Earth excavation and levelling of soil by hand-operated tools | 125.00 | 250.00 |
| 15 | Placing of PCC | 78.00 | 1,170.00 |
| 30 | Placement of reinforcement steel | 165.00 | 4,950.00 |
| 34 | Erection of concrete formworks for footings | 230.00 | 7,820.00 |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **TOTAL MATERIALS** | | | **$ 15,790.00** |

|  |  |  |  |
| --- | --- | --- | --- |
| **LABOR** | **HOURS** | **RATE** | **AMOUNT** |
| Marking of foundation layout at site | 30.0 | 60.00 | 1,800.00 |
| Earth excavation up to the required depth by machine | 23.0 | 60.00 | 1,380.00 |
| Earth excavation and levelling of soil by hand-operated tools | 19.0 | 60.00 | 1,140.00 |
| Placing of PCC | 35.0 | 60.00 | 2,100.00 |
| Placement of reinforcement steel | 76.0 | 60.00 | 4,560.00 |
| Erection of concrete formworks for footings | 53.0 | 60.00 | 3,180.00 |
|  |  |  |  |
|  |  |  |  |
| **TOTAL LABOR** | | | **$ 14,160.00** |

|  |  |
| --- | --- |
| **MISCELLANEOUS CHARGES** | |
| Transportation of materials | 430.00 |
| Consultations with architect | 760.00 |
|  |  |
|  |  |
| **TOTAL MISCELLANEOUS** | **$ 1,190.00** |

|  |  |
| --- | --- |
| **TOTAL MATERIALS** | **$ 15,790.00** |
| **TOTAL LABOR** | **$ 14,160.00** |
| **TOTAL MISCELLANEOUS** | **$ 1,190.00** |
| **SUBTOTAL** | **$ 31,140.00** |
| **TAX RATE** | **3.80%** |
| **TOTAL TAX** | **$ 1,183.32** |
| **TOTAL** | **$ 32,323.32** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| CUSTOMER SIGNATURE | DATE |  | AUTHORIZED SIGNATURE | DATE |
|  | 00/00/0000 |  |  | 00/00/0000 |

For questions concerning this invoice, please contact:

Name, (321) 456-7890, Email Address

www.yourwebaddress.com

|  |
| --- |
| **DISCLAIMER**  Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |