**One-Page Project Schedule Template Example**

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name |  | Project Manager |  |
| Project Deliverable |  |
| Scope Statement |  |
| Start Date | 09/02/20XX | End Date | 10/09/20XX | Overall Progress | 0% |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Task Name | Assigned To | Start Date | End Date | Duration In Days | Status | Comments |
| Set Kickoff Meeting | Sasha Petrov | 09/02 | 09/03 | 2 | Complete |   |
| Agree on Objectives | Romy Bailey | 09/03 | 09/07 | 5 | Complete |   |
| Detailed Requirements | Petrus Nishimura | 09/07 | 09/12 | 6 | Complete |   |
| Hardware Requirements | Petrus Nishimura | 09/09 | 09/11 | 3 | Overdue |   |
| Final Resource Plan | Petrus Nishimura | 09/11 | 09/15 | 5 | In Progress |   |
| Staffing | Sasha Petrov | 09/16 | 09/17 | 2 | In Progress |   |
| Technical Requirements | Romy Bailey | 09/17 | 09/21 | 5 | Not Started |   |
| DB Development | Olivia Carter | 09/22 | 09/24 | 3 | Not Started |   |
| API Development | Olivia Carter | 09/23 | 09/27 | 5 | Not Started |   |
| UI Client | Sasha Petrov | 09/25 | 09/29 | 5 | Not Started |   |
| Testing | Mateus Tobin | 09/24 | 10/02 | 9 | Not Started |   |
| Development Complete | Petrus Nishimura | 10/02 | 10/05 | 4 | Not Started |   |
| Hardware Configuration | Sasha Petrov | 10/05 | 10/07 | 3 | Not Started |   |
| System Testing | Mateus Tobin | 10/06 | 10/09 | 4 | Not Started |   |

|  |  |  |  |
| --- | --- | --- | --- |
| Project Name |  | Project Manager |  |
| Project Deliverable |  |
| Scope Statement |  |
| Start Date |  | End Date |  | Overall Progress |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Task Name | Assigned To | Start Date | End Date | Duration In Days | Status | Comments |
|  |  |  |  |  | Complete |   |
|  |  |  |  |  | Not Started |   |
|  |  |  |  |  | Overdue |   |
|  |  |  |  |  | In Progress |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |
|  |  |  |  |  |  |   |

 **One-Page Project Schedule Template**

|  |
| --- |
| **DISCLAIMER**Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |