

Monthly Restaurant Budget Template Example



Valley View Bistro

Address Line One

Address Line Two

Phone, Email, Point of Contact

January

Total Monthly Operating Costs

Monthly Budget Total	\$84,200.00
Monthly Actual Total	\$86,670.00
Monthly Difference Total	\$2,470.00

Budget Total	Actual Total	Difference
\$51,800.00	\$53,620.00	\$1,820.00

Budget Total	Actual Total	Difference
\$32,400.00	\$33,050.00	\$650.00

Monthly Variable Expenses	Budget Amount	Actual Amount	Difference
Food	\$12,000.00	\$12,500.00	\$500.00
Beverage	\$4,000.00	\$4,200.00	\$200.00
Alcohol	\$3,500.00	\$3,600.00	\$100.00
Merchandise	\$500.00	\$450.00	-\$50.00
Payroll	\$18,000.00	\$18,500.00	\$500.00
Décor	\$300.00	\$280.00	-\$20.00
Kitchen Equipment	\$1,500.00	\$1,600.00	\$100.00
Fixtures	\$700.00	\$650.00	-\$50.00
Furniture	\$1,200.00	\$1,300.00	\$100.00
Glassware/Cutlery	\$600.00	\$550.00	-\$50.00
Utilities	\$2,500.00	\$2,600.00	\$100.00
Telephone	\$200.00	\$190.00	-\$10.00
Gas	\$900.00	\$950.00	\$50.00
Electric	\$1,500.00	\$1,550.00	\$50.00
Water	\$1,200.00	\$1,300.00	\$100.00
Communication Fees	\$300.00	\$320.00	\$20.00
Repairs	\$1,000.00	\$1,100.00	\$100.00
Cleaning Supplies	\$600.00	\$580.00	-\$20.00
Uniforms	\$500.00	\$550.00	\$50.00
Other	\$800.00	\$850.00	\$50.00

Monthly Fixed Expenses	Budget Amount	Actual Amount	Difference
Rent	\$8,000.00	\$8,000.00	\$0.00
POS System	\$500.00	\$500.00	\$0.00
Cable TV / Streaming Services	\$200.00	\$220.00	\$20.00
Insurance	\$1,000.00	\$1,100.00	\$100.00
Starting Inventory	\$5,000.00	\$4,800.00	-\$200.00
Taxes	\$3,000.00	\$3,200.00	\$200.00
Maintenance	\$1,500.00	\$1,400.00	-\$100.00
Legal Fees	\$700.00	\$650.00	-\$50.00
Marketing Expenses	\$2,500.00	\$2,600.00	\$100.00
Site Costs	\$1,000.00	\$1,100.00	\$100.00
Payroll	\$7,000.00	\$7,500.00	\$500.00
Bank Charges	\$300.00	\$280.00	-\$20.00
License and Permits	\$1,200.00	\$1,250.00	\$50.00
Other	\$500.00	\$450.00	-\$50.00
Other	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00

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