**Managing Stage Boundary Checklist**

|  |  |  |
| --- | --- | --- |
|  |  | Review Current Stage |
|  |  | Assess the current stage, measure deliverables against output, and prepare an end stage report. |

|  |  |  |
| --- | --- | --- |
|  |  | Prepare Stage Plan |
|  |  | Prepare or review the next stage plan; measure risk and allot the necessary resources. |

|  |  |  |
| --- | --- | --- |
|  |  | Update Project Plan |
|  |  | Incorporate metrics from the current stage and revise timelines and resource allocations for the next stage. |

|  |  |  |
| --- | --- | --- |
|  |  | Update Business Case |
|  |  | Reassess the costs, benefits, risks, and opportunities of the project, and confirm continued business justification. Without this confirmation, the project cannot proceed. |



|  |
| --- |
| **DISCLAIMER**Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |