[A blue and white sign

AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12367&utm_source=template-word&utm_medium=content&utm_campaign=Project+Mandate-word-12367&lpa=Project+Mandate+word+12367)**Project Mandate Template**

**Summary / Background**

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**Project Objectives**

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|  |

|  |  |
| --- | --- |
|  | **Performance Goals** |
| Time |  |
| Cost |  |
| Quality |  |
| Scope |  |
| Risks |  |
| Benefits |  |

**Project Outcomes**

|  |  |
| --- | --- |
| Goals | Performance Metrics |
|  |  |

**Project Scope**

|  |  |
| --- | --- |
| Scope | Exclusions |
|  |  |

|  |  |
| --- | --- |
| Constraints | Assumptions / Givens |
|  |  |

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