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| **Microsoft Word Roofing  Construction Invoice Template[A blue and white sign  AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12357&utm_source=template-word&utm_medium=content&utm_campaign=Roofing+Construction+Invoice-word-12357&lpa=Roofing+Construction+Invoice+word+12357)** | | |
| **Your Logo** |  | **Roofing Lump-Sum Invoice** |

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| --- | --- | --- | --- | --- |
| Invoice number |  |  | Payment due date |  |
| Invoice date |  |  | Project name / Job reference number |  |

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| --- | --- | --- | --- | --- | --- | --- |
| **Company Information** | | |  | **Client Information** | | |
| Company name |  |  | | Client name / Business name |  |
| Address | Street, City, State ZIP |  | | Address | Street, City, State ZIP |
| Phone | (000) 000-0000 |  | | Phone | (000) 000-0000 |
| Email |  |  | | Email |  |
| Website |  |  | | Job site address | Street, City, State ZIP |

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| --- | --- | --- | --- | --- |
| **Scope of Work / Project Description** | |  | **Notes** | |
| **Description of work** | **Total contract price ($)** |  |  | |
| Remove and dispose of old shingles | Included |  |
| Install new asphalt shingle roofing system (30-year warranty) | Included |  |
| Flashing and sealing around vents and chimneys | Included |  |  |  |
| Cleanup and debris removal | Included |  | **Total contract price** | **$10,000.00** |
|  |  |  | **Deposit** *(if applicable)* | **$150.00** |
|  |  |  | **Previous payments made** | **$1,000.00** |
|  |  |  | **Remaining balance due** | **$9,000.00** |
| **Total amount due** | **$10,000.00** |  | **Final amount due** | **$8,850.00** |

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| --- | --- | --- | --- | --- |
| **Payment Instructions & Terms** | |  | Client/Owner Signature | Date |
| Payment due date |  |  |  |  |
| Accepted payment methods |  |  |  |  |
| Late payment policy |  |  | Authorized Contractor Signature | Date |
| Warranty information |  |  |  |  |

*For questions concerning this invoice, please contact* Name, (321) 456-7890, Email Address  
www.yourwebaddress.com

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