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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Microsoft Word Plumbing  Construction Time and Materials  Invoice Template[A blue and white sign  AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12357&utm_source=template-word&utm_medium=content&utm_campaign=Plumbing+Construction+Time+and+Materials+Invoice-word-12357&lpa=Plumbing+Construction+Time+and+Materials+Invoice+word+12357)** | | | | | | | | | | | | | |
| **Your Logo** | | | | | | | |  | **Plumbing Time & Materials Invoice** | | | | |
|  | |  |  |  | | |  | | | |  |  |  |
| Invoice number |  | | | |  | Payment due date | | | |  | | | | |
| Invoice date |  | | | |  | Work order number  *(if applicable)* | | | |  | | | | |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Company Information** | | |  | **Client Information** | | |
| Company name |  |  | | Client name |  |
| Address | Street, City, State ZIP |  | | Business name |  |
| Phone | (000) 000-0000 |  | | Address | Street, City, State ZIP |
| Email |  |  | | Phone | (000) 000-0000 |
| Website |  |  | | Email |  |

|  |  |  |
| --- | --- | --- |
| **Job Site Address** |  | **Job Description / Scope of Work** |
| Street, City, State ZIP |  |  |

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| --- | --- | --- | --- | --- |
| **Labor Charges Breakdown** | | | | |
| **Labor type** | **Hours worked** | **Hourly rate ($/hr)** | **Total ($)** |
| Journeyman Plumber | 4 | $85.00 | $340.00 |
| Apprentice Plumber | 2 | $60.00 | $120.00 |
| Helper | 3 | $40.00 | $120.00 |
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|  |  |  |  |
| **Total labor cost** | | | **$580.00** |

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| **Notes** |  |

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| **Materials & Equipment Used** | | | | |
| **Quantity** | **Material description** | **Supplier (Optional)** | **Unit price ($)** | **Total ($)** |
| 5 | Copper pipe (1/2") | Ferguson Plumbing | $12.00 | $60.00 |
| 2 | Shut-off valves | A1 Plumbing Supply | $25.00 | $50.00 |
| 1 | Water heater (40 gal) | A1 Plumbing Supply | $950.00 | $950.00 |
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|  |  |  |  |  |
| **Total materials cost** | | | | **$1,060.00** |

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| --- | --- | --- | --- |
| **Markup** | **10%** | **Adjusted total materials cost** | **$1,166.00** |

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| **Additional Costs & Fees** | |  |  |  |
| **Description** | **Cost** |  | **Total labor cost** | **$580.00** |
| Permit fees | $75.00 |  | **Total materials cost** *(after markup)* | **$1,166.00** |
| Pipe disposal fee | $20.00 |  | **Total additional costs** | **$95.00** |
| Travel fees |  |  | **Subtotal** | **$1,841.00** |
|  |  |  | **Sales tax (%)** | **6%** |
| **Total additional costs** | **$95.00** |  | **Grand total due** | **$1,951.46** |

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| **Payment Instructions & Terms** | |
| Payment due date |  |
| Accepted payment methods |  |
| Late payment policy |  |
| Warranty information |  |

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| --- | --- | --- | --- | --- |
| Client/Owner Signature | Date |  | Authorized Plumber Signature | Date |
|  |  |  |  |  |
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| --- | --- |
| *For questions concerning this invoice, please contact* |  |
| Name, (321) 456-7890, Email Address |  |
| www.yourwebaddress.com |  |

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