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| **Microsoft Word Excavation and  Earthwork Construction Invoice  Template[A blue and white sign  AI-generated content may be incorrect.](https://www.smartsheet.com/try-it?trp=12357&utm_source=template-word&utm_medium=content&utm_campaign=Excavation+and+Earthwork+Construction+Invoice-word-12357&lpa=Excavation+and+Earthwork+Construction+Invoice+word+12357)** | | |
| **Your Logo** |  | **Excavation & Earthwork Invoice** |

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| --- | --- | --- | --- | --- | --- |
| **Company Information** | |  |  |  | |
| Company name |  |  | Invoice number | |  | |
| Address | Street, City, State ZIP |  | Invoice date | |  | |
| Phone | (000) 000-0000 |  | Payment due date | |  | |
| Email |  |  | Work order number *(if applicable)* | |  | |
| Website |  |  |  | |  | |

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| **Client Information** | |  | **Job Site Address** *(if different from billing address)* | |
| Client name |  |  | Street, City, State ZIP | |
| Business name |  |  |  |  |
| Address | Street, City, State ZIP |  | **Project Description / Scope of Work** | |
| Phone | (000) 000-0000 |  |  | |
| Email |  |  |

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| **Work Breakdown** | | | | | |
| **Line item #** | **Description of work** | **Unit type** | **Quantity completed** | **Unit price ($/unit)** | **Total** |
| 1 | Trenching for utility lines | Linear foot (LF) | 500 | $15.00 | $7,500.00 |
| 2 | Soil excavation & removal | Cubic yard (CY) | 750 | $12.00 | $9,000.00 |
| 3 | Grading & site preparation | Square foot (SF) | 10,000 | $2.00 | $20,000.00 |
| 4 | Backfill & compaction | Cubic yard (CY) | 500 | $8.00 | $4,000.00 |
| 5 |  |  |  |  |  |
| 6 |  |  |  |  |  |
| **Total work cost** | | | | | **$40,500.00** |

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| **Notes** |  |

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| **Equipment & Labor Breakdown** | | | |
| **Equipment / Labor** | **Hours used** | **Rate ($/hr)** | **Total ($)** |
| Excavator (large) | 10 | $200.00 | $2,000.00 |
| Bulldozer | 8 | $180.00 | $1,440.00 |
| Site supervisor | 5 | $100.00 | $500.00 |
| Labor crew | 40 | $50.00 | $2,000.00 |
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| **Total equipment & labor cost** | | | **$5,940.00** |

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| **Markup** (optional) | **10%** | **Adjusted total materials cost** | **$6,534.00** |

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| **Additional Costs & Fees** *(if applicable)* | |  |  | |
| **Description** | **Cost** |  | Total work cost | **$40,500.00** |
| Permit fees | $500.00 |  | Total equipment & labor cost *(after markup)* | **$6,534.00** |
| Hauling & dump fees | $750.00 |  | Total additional costs | **$2,450.00** |
| Soil erosion control | $1,200.00 |  | Subtotal | **$49,484.00** |
| Travel fees *(if applicable)* |  |  | Sales tax (%) | **6%** |
|  |  |  | Grand total due | **$52,453.04** |
| **Total additional costs** | **$2,450.00** |  |  |  |

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| **Payment Instructions & Terms** | |
| Payment due date |  |
| Accepted payment methods |  |
| Late payment policy |  |
| Retainage clause |  |

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| Client/Owner Signature | Date |  | Authorized Contractor Signature | Date |
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| *For questions concerning this invoice, please contact* Name, (321) 456-7890, Email Address |
| www.yourwebaddress.com |

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