

General Contractor Schedule of Values Invoice Template

Schedule of Values Invoice

Company Information	
Company name	
Address	
Phone	
Email	
Website	

Invoice number

Invoice date

Payment due date

Project name

Project address

Client Information	
Client name	
Business name	
Address	
Phone	
Email	

Project Summary	
General contractor name	
Project name / Job reference number	
Project start date	
Total contract value (\$)	

Schedule Of Values Breakdown Table						
Line item #	Description of work	% Complete	Scheduled value (\$)	Previously billed (\$)	Current payment due (\$)	Remaining balance (\$)
1						
2						
3						
4						
Total						

Payment Instructions & Terms	
Payment due date	
Accepted payment methods	
Late payment policy	
Retention clause	

Total scheduled value
Sum of "Scheduled value" column

Total previously billed
Sum of "Previously billed" column

Total payment due this invoice
Sum of "Current payment due" column

Remaining balance on contract
Sum of "Remaining balance" column

Client/Owner Signature	Date

Authorized Contractor Signature	Date

For questions concerning this invoice, please contact Name, (321) 456-7890, Email Address
www.yourwebaddress.com

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