**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12342&utm_source=template-word&utm_medium=content&utm_campaign=Basic+Retail+Inventory-word-12342&lpa=Basic+Retail+Inventory+word+12342)Basic Retail Inventory Template Example**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SKU** | **Description** | **Bin Number** | **Location** | **Unit** | **Quantity on Hand** | **Unit Cost** | **Retail Price** | **Total Inventory Value** | **Inventory Items** |
| 1001 | Blue Cotton T-Shirt | A1 | Warehouse | Each | 50 | $5.00 | $12.99 | $250.00 | T-Shirts |
| 1002 | Wireless Headphones | B3 | Storefront | Each | 20 | $25.00 | $59.99 | $500.00 | Electronics |
| 1003 | Organic Coffee Beans | C2 | Backroom | Bag | 30 | $8.50 | $14.99 | $255.00 | Grocery |
| 1004 | Stainless Steel Water Bottle | D5 | Storefront | Each | 40 | $10.00 | $24.99 | $400.00 | Drinkware |
| 1005 | Leather Wallet | E7 | Warehouse | Each | 15 | $18.00 | $39.99 | $270.00 | Accessory |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |
|  |  |  |  |  |  |  |  | $0.00 |  |

**Basic Retail Inventory Template**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SKU** | **Description** | **Bin Number** | **Location** | **Unit** | **Quantity on Hand** | **Unit Cost** | **Retail Price** | **Total Inventory Value** | **Inventory Items** |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

|  |
| --- |
| **DISCLAIMER**  Any articles, templates, or information provided by Smartsheet on the website are for reference only. While we strive to keep the information up to date and correct, we make no representations or warranties of any kind, express or implied, about the completeness, accuracy, reliability, suitability, or availability with respect to the website or the information, articles, templates, or related graphics contained on the website. Any reliance you place on such information is therefore strictly at your own risk. |