**HVAC Construction RFP Template**

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| *This template is specialized for HVAC installation or upgrades, with technical requirements for systems, energy efficiency, and compliance.* 1. Project Overview
 |
| **Project Title** |  |
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| **Location** |  |
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| **Objective** |  |
| Provide HVAC services to meet specific goals such as energy efficiency, enhanced air quality, or regulatory compliance |

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| 2. Scope of Work |
| **Required Services** |  |
| Install or replace HVAC equipment (e.g., air handlers, furnaces, ductwork, condensers) |
| Perform system testing, balancing, and commissioning |
| Provide post-installation maintenance and warranties |
| **Specifications** |  |
| Energy-efficiency standards for equipment (e.g., SEER ratings, ENERGY STAR certification) |
| Preferred brands or models (if applicable) |
| Compliance with local building codes and regulations |

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| 3. Project Requirements |
| **Timeline** |  |
| Start date and completion date |
| **Milestones** |  |
| Key deliverables (e.g., equipment delivery, installation phases, testing) |
| **Compliance** |  |
| Requirements for proper licensing, bonding, and insurance for contractor |

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| 4. Proposal Submission |
| **Submission Deadline** |  |
| MM/DD/YY 0:00 PM |
| **Format** |  |
| Detailed work plan; itemized cost estimate; references |
| **Contact Information** |  |
| Submit proposals to [email or mailing address] |

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| 5. Evaluation Criteria |
| **Key Factors** |  |
| Relevant experience with similar HVAC projects |
| Competitive pricing and cost breakdown |
| Proposed timeline and adherence to specifications |

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| 6. Budget and Cost Breakdown |
| Itemized cost estimate covering labor, materials, equipment, permits, and contingency and optional upgrades; indication of whether any portions will auto-tally based on quantities or unit pricing |

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