**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=8754&utm_source=template-word&utm_medium=content&utm_campaign=Stakeholder+Change+Management+Analysis+Template-word-8754&lpa=Stakeholder+Change+Management+Analysis+Template+word+8754)Stakeholder Change Management Analysis Template Example**

This page contains sample data. To build your analysis, use the blank template on page 2.

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| --- | --- | --- | --- |
| Project Name | Project Manager | Date | Version |
| Cloud-Based PM Software Implementation | Lori Garcia | 01/01/20XX | 1.0.1 |

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|  |  |  |  | High – Medium – Low | | | | | |  |  |  |  |  |
| Stakeholder | Role | Department | Interest(s) | Influence | Involvement | Commitment to Change | Anticipated Resistance | Change Readiness | Change Impact | Motivations  for Change | Expectations | Predisposition | Training Needs | Engagement Strategy |
| Diana Kennedy | CEO | Executive | Organizational growth, technological innovation | High | High | High | Low | High | High | Driving company efficiency and growth | Full support of the software implementation | Supportive | None | Regular briefings, executive updates, high-level decisions |
| Lori  Garcia | PM | Operations | Project timelines, delivery, team performance | Medium | High | Medium | Medium | Medium | High | Improving task tracking, reducing complexity | More efficient project tracking and reporting | Neutral | Training on how to use the tool for team coordination | Targeted workshops, weekly team meetings |
| Jason Desjardins | Software Developer | IT | Ease of use, productivity tools | Low | Low | Low | Medium | Low | Medium | Reducing redundant tasks, improving task clarity | Less redundant work | Resistant | Specific tool and feature training | Direct involvement in testing, detailed tutorials |
|  |  |  |  |  |  |  |  |  |  |  |  | Ambivalent |  |  |
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Stakeholder Change Management Analysis Template

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| Project Name | Project Manager | Date | Version |
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|  |  |  |  | High – Medium – Low | | | | | |  |  |  |  |  |
| Stakeholder | Role | Department | Interest(s) | Influence | Involvement | Commitment to Change | Anticipated Resistance | Change Readiness | Change Impact | Motivations  for Change | Expectations | Predisposition | Training Needs | Engagement Strategy |
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