**[A blue and white sign

Description automatically generated](https://www.smartsheet.com/try-it?trp=12318&utm_source=template-word&utm_medium=content&utm_campaign=General+Contractor+Construction+Punch+List-word-12318&lpa=General+Contractor+Construction+Punch+List+word+12318)** **General Contractor Construction Punch List Template**

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| --- | --- | --- | --- | --- |
| Project Name | Address | Project ID | Project Manager | Date of Last Update |
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| Architect | Date of Site Visit |
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|  |  |  |  |  |  | Date Observed | Date of Expected Completion | Date Approved | Date Completed |  |  |
| Punch ID | Description | Location | Type | Subcontractor | Priority | Status | Notes |
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| Punch ID | Description | Location | Type | Subcontractor | Priority | Status | Notes |
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