**Applicant Kanban Card   
Example[A blue and white sign

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| --- | --- | --- | --- |
| Card Number | | Applicant Name | |
| APP101 | | Hazel Christensen | |
| Status | | Position | |
| Active | | Associate Designer | |
| Priority Level | | Application Date | Interview Date |
| Medium | | Jan 5, 20XX | Jan 15, 20XX |
| Current Stage | | Assigned To | Required Approval |
| Interview Scheduled | | Hiring Manager  (Henry McNeal) | Design Director  (Hilda Wilson) |
| Next  Action | Conduct Interview | | |
| Documents Submitted | Cover letter, CV, portfolio | | |
| Notes | * 7 years of experience in an agency environment * Strong portfolio Requested work-from-home days | | |
| APP101 | | | |

Applicant Kanban Card Template

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| --- | --- | --- | --- |
| Card Number | | Applicant Name | |
|  | |  | |
| Status | | Position | |
|  | |  | |
| Priority Level | | Application Date | Interview Date |
|  | |  |  |
| Current Stage | | Assigned To | Required Approval |
|  | |  |  |
| Next  Action |  | | |
| Documents Submitted |  | | |
| Notes |  | | |
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