

# Blanket Purchase Order (BPO) PDF Template

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COMPANY LOGO

PURCHASE ORDER

ADDRESS	
ADDRESS	
PHONE	
EMAIL	

DATE

PURCHASE ORDER NO.

CUSTOMER ID

DELIVERY DATE

SHIP VIA

TERMS AND CONDITIONS

VENDOR

ADDRESS	
ADDRESS	
PHONE	
EMAIL	

SHIP TO

ADDRESS	
ADDRESS	
PHONE	
EMAIL	

ITEM NO.	DESCRIPTION	QTY	UNIT PRICE	TOTAL

REMARKS AND INSTRUCTIONS

SUBTOTAL	
DISCOUNT	
QUANTITY DISCOUNT	
SUBTOTAL LESS DISCOUNT	
TAX RATE	
TAX	
S&H	
OTHER	
<b>TOTAL</b>	

Please make check payable to:

THANK YOU

<b>ORDER APPROVED BY</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	

For questions concerning this order, please contact:



## **DISCLAIMER**

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