

BASIC CHANGE REQUEST FORM

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CHANGE REQUEST FORM

PROJECT NAME

PRIORITY

<input type="checkbox"/>	HIGH
<input type="checkbox"/>	MEDIUM
<input type="checkbox"/>	LOW

REQUESTED BY

DATE

REQUEST NO.

<input type="text"/>	<input type="text"/>	<input type="text"/>
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CHANGE DESCRIPTION

CHANGE REASON

IMPACT OF CHANGE

SCOPE	<input type="text"/>
BUDGET	<input type="text"/>
TIMELINE	<input type="text"/>
RESOURCES	<input type="text"/>

APPROVED OR DENIED

APPROVED OR DENIED BY

DATE

<input type="checkbox"/>	APPROVED
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<input type="checkbox"/>	DENIED
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<input type="text"/>	<input type="text"/>
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