[](https://www.smartsheet.com/try-it?trp=8899&utm_source=integrated-content&utm_campaign=/free-time-management-templates&utm_medium=Time+Management+Plan+doc+8899&lpa=Time+Management+Plan+doc+8899)**TIME MANAGEMENT PLAN TEMPLATE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|  |  |  |  |  |  |
| 8:00 AM |  |  |  |  |  |
| 8:30 AM |  |  |  |  |  |
| 9:00 AM |  |  |  |  |  |
| 9:30 AM |  |  |  |  |  |
| 10:00 AM |  |  |  |  |  |
| 10:30 AM |  |  |  |  |  |
| 11:00 AM |  |  |  |  |  |
| 11:30 AM |  |  |  |  |  |
| 12:00 PM |  |  |  |  |  |
| 12:30 PM |  |  |  |  |  |
| 1:00 PM |  |  |  |  |  |
| 1:30 PM |  |  |  |  |  |
| 2:00 PM |  |  |  |  |  |
| 2:30 PM |  |  |  |  |  |
| 3:00 PM |  |  |  |  |  |
| 3:30 PM |  |  |  |  |  |
| 4:00 PM |  |  |  |  |  |
| 4:30 PM |  |  |  |  |  |
| 5:00 PM |  |  |  |  |  |
| 5:30 PM |  |  |  |  |  |

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