

IT PROJECT STATUS REPORT

PROJECT NAME	PROJECT NO.	DATE PREPARED	REPORTING PERIOD
PROJECT LEADER / MANAGER	PROJECT START	PROJECT END	

PROJECT STATUS

STATUS	REF NO.	DESCRIPTION

ADDITIONAL INFORMATION

PROJECT MILESTONES & NOTABLE ACCOMPLISHMENTS

[illegible]

KEY PROJECT ISSUES EVALUATION

[illegible]

CHANGE REQUEST EVALUATION

Detail key changes since the last status report

[illegible]

PROJECT RESOURCE EVALUATION

CATEGORY	BUDGETED COST FOR WORK NOT YET COMPLETED	BUDGETED COST OF WORK COMPLETED	ACTUAL COST OF WORK COMPLETED	DIFFERENCE
TOTALS				

ADDITIONAL COMMENTS

APPROVED BY NAME AND TITLE	APPROVED BY SIGNATURE	DATE

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