

SHRM Best Practices Checklist

<input type="checkbox"/>	Plan	Put it in writing. Develop a SWOT and SHRM plan. Define your strategic objectives. Assess the organization's environment and mission, and identify HR requirements based on the business strategy.
<input type="checkbox"/>	Monitor	Put key metrics in place based on the plan, and monitor them regularly. Compare your existing HR inventory using numbers, characteristics, and practices with future requirements.
<input type="checkbox"/>	Level	Reduce status distinctions and barriers between team members.
<input type="checkbox"/>	Train	To improve retention, train team members extensively by using technology for personalized learning and capitalizing on onboarding.
<input type="checkbox"/>	Use Technology	Leverage appropriate software and technology to manage strategic planning and metrics/data.
<input type="checkbox"/>	Communicate	Share planning, financial, and performance information — transparency supports continued buy-in.
<input type="checkbox"/>	Innovate	Continuously improve and invent new processes.